


HIND LEYS THEATRE: PERFORMANCE RISK ASSESSMENT			
User Group:	Nature of performance:	Performance title:	
Risk assessment completed by:-	Contact phone no:	Email address:	Date & time of first performance:

RISK ASSESSMENT KEY		
Severity	Likelihood	Risk rating
What is the potential level of injury to persons and / or damage to property caused by the hazard?	How likely is the hazard to happen?	Risk rating = Severity x Likelihood
1. Slight 2. Minor 3. Moderate 4. Major 5. Severe	1. Highly unlikely 2. Not very likely 3. Possible 4. Likely 5. Very likely	

1. RISK OF INJURY DUE TO FALL: Does the production involve working above ground level; on ladders, tables, blocks, raised set or by lifting persons etc? This includes during your set - up, rehearsals, performances and strike.

Description of activity / associated risks	Who could be affected	Severity 1 to 5	Likelihood 1 to 5	Risk rating	Control measures / action plan

2. FALLING OBJECTS: Will any objects be suspended from above? How is the set constructed, ie, can anything fall or collapse?

Description of activity / associated risks	Who could be affected	Severity 1 to 5	Likelihood 1 to 5	Risk rating	Control measures / action plan

3. SLIPPING OR TRIPPING: Will any props, set, drapes, costume or other articles that could cause a trip or slip be used on stage? Will any persons be acting or behaving in a manner that could cause a trip or slip to themselves or other members of the company?

Description of activity / associated risks	Who could be affected	Severity 1 to 5	Likelihood 1 to 5	Risk rating	Control measures / action plan

4. SPILLAGE: Will any liquids or foodstuffs be used? Will any liquids be near electrical equipment on or off stage? If liquid is spilled can it cause a risk of a slip?

Description of activity / associated risks	Who could be affected	Severity 1 to 5	Likelihood 1 to 5	Risk rating	Control measures / action plan

5. FIRE: Will any open flames be used, eg smoking, candles, incense etc?

Description of activity / associated risks	Who could be affected	Severity 1 to 5	Likelihood 1 to 5	Risk rating	Control measures / action plan

6. ELECTRICAL HAZARDS: Will any electrical equipment be brought in to the theatre? Could any electrical items used on stage cause a fire or burn hazard? Items brought in to the theatre should be PAT tested. ITEMS FAILING PAT TEST MUST NOT BE USED.

Description of activity / associated risks	Who could be affected	Severity 1 to 5	Likelihood 1 to 5	Risk rating	Control measures / action plan

7. UNSTABLE SURFACES: Will any persons be standing on any object not specifically designed for that purpose? Will any objects or set be used that are not professionally built, or used in a manner that could cause them to be unstable?

Description of activity / associated risks	Who could be affected	Severity 1 to 5	Likelihood 1 to 5	Risk rating	Control measures / action plan

8. IMPACT: Is there any stage fighting or complex rapid movement where injury due to impact could occur, this could be in the form of dance, clowning, physical theatre or drama? Could any impact damage space or set as well as persons?

Description of activity / associated risks	Who could be affected	Severity 1 to 5	Likelihood 1 to 5	Risk rating	Control measures / action plan

9. WEAPONS: Will any form of weapon be used in rehearsal or performance eg swords, knives, guns, clubs - including replica or toy versions? Will any item be used to represent a weapon?

Description of activity / associated risks	Who could be affected	Severity 1 to 5	Likelihood 1 to 5	Risk rating	Control measures / action plan

10. PYROTECHNICS: Will any explosive device be used, no matter how small?

Description of activity / associated risks	Who could be affected	Severity 1 to 5	Likelihood 1 to 5	Risk rating	Control measures / action plan

11. UNUSUAL USE OF OBJECTS OR EQUIPMENT: Will any objects or performance space be used in an unusual or unconventional manner which could pose a risk?

Description of activity / associated risks	Who could be affected	Severity 1 to 5	Likelihood 1 to 5	Risk rating	Control measures / action plan

12. IMPAIRMENT: Use of alcohol or drugs before or during performances or rehearsal is not permitted. Will any other devices that could mean a performer being impaired; eg blindfold or handcuffed? Are you aware of any personal impairment eg personal disabilities, illnesses or medication that may affect the performance?

Description of activity / associated risks	Who could be affected	Severity 1 to 5	Likelihood 1 to 5	Risk rating	Control measures / action plan

13. ANYTHING ELSE: This list is not exhaustive! Are you planning any other activity that may pose a significant risk of injury to person or damage to space or property? If in doubt please consult the Theatre Technician or College management before proceeding.

Description of activity / associated risks	Who could be affected	Severity 1 to 5	Likelihood 1 to 5	Risk rating	Control measures / action plan

14. DECLARATION: Please tick which statement applies

We have identified the above hazards and have indicated control measures or an action plan to do so. Further pages to risk assess and introduce control measures may be attached.

None of the above hazards apply to our project /production. There is no significant hazard or risk.

Name : Signed: Date: